

INSTRUCTIONS

General

1. This form should be used by existing investors only by mentioning their folio number, name and scheme details. Please read the Statement of Additional Information (SAI), respective Scheme Information Document (SID) including Addendum(s) thereto, if any, Key Information Memorandum (KIM) and instructions there-in and below mentioned instructions carefully before filling up this form.
2. This Form should be completed in English and in Block Letters only using black or blue coloured ink.
3. Please tick (✓) in the appropriate circle (0).
4. The Form should be complete in all respects & should be submitted at any of the Customer Service Centres (CSCs) / Official Points of Acceptance (OPAs) of Computer Age Management Services Pvt. Ltd. (CAMS) or Union Mutual Fund. List of OPAs is available on the website of the Mutual Fund www.unionmf.com.
5. Signature(s) should be as provided under the existing folio and in the same order. In case the mode of holding is joint, all unit holders are required to sign.
6. If any chosen day falls on a non-business day, the next business day of the scheme will be considered as the transaction date.
7. Incorrect / Incomplete applications are liable to be rejected.
8. Default Option may be applied in case of no information, ambiguity or discrepancy.
9. The Trustee reserves the right to change/modify the terms and conditions of SWP.
10. The Load Structure prevailing at the time of submission of the SWP application will apply for all the installments indicated in such application.

A. Systematic Withdrawal Plan (SWP)

1. A minimum period of 8 days shall be required for registration under SWP. In case the required time of 8 calendar days are not met, then the SWP will be processed from the next SWP cycle.
2. Investor can choose SWP on 2nd, 8th, 15th or 23rd of a month. If investor has not provided the dates, the default date will be considered as 8th of the month. Investor is free to choose the frequency of such transfers (in case any of these days fall on a non business day, the transaction will be effected on the next business day of the Scheme).

Frequency	Cycle Day / Date
Monthly (Default)	2 nd , 8 th (Default), 15 th or 23 rd of the month
Quarterly	2 nd , 8 th (Default), 15 th or 23 rd of the month
Half Yearly	2 nd , 8 th (Default), 15 th or 23 rd of the month

3. The provisions relating to SWP including minimum instalment size, available frequencies are specified in the respective SID/KIM.
4. Units marked under Lien, Pledge or Lock-in Period in the Transferor scheme will not be eligible for SWP.
5. All valid applications will be processed as per the applicable uniform cut off timings on the working days as mentioned in the respective scheme SID.
6. SWP will be automatically terminated, if all units are pledged or upon receipt of intimation of death of unit holder. Also in the event of 3 consecutive failures, SWP will be automatically terminated, where all units are liquidated or withdrawn from the Transferor Scheme.
7. Unit holders will have the right to discontinue the SWP facility at any time by sending a written request to the Customer Service Centres (CSC) of the AMC or its Registrar. Notice of such discontinuance should be received at least 8 business days prior to the due date of the next transfer date. On receipt of such request, the SWP facility will be terminated.

B. Declaration and Signature(s)

1. Signature(s) should be in English or in any of the Indian languages specified in the eighth schedule of the Constitution of India.
2. Thumb impressions (left hand for males and right hand for female) and signatures in languages not specified in the Eighth Schedule of the Constitution of India should be attested by a Magistrate or a Notary public or a Special Executive Magistrate under his/ her official seal.
3. Applications by minors should be signed by their guardians.
4. In case of an HUF, the Karta should sign on behalf of the HUF.
5. If the application form is signed by a Power of Attorney (PoA) holder, the form should be accompanied by a notarised photocopy of the PoA. Alternatively, the original PoA may be submitted with the application, which will be returned after verification. If the PoA is not submitted with the application, the application form will be rejected.
6. In case of non-individual investors, a list of authorised signatories should be submitted along with application form or in case of any change in the authorised signatories list; the AMC/ Registrar must be notified within 7 days.

Please address all future communication(s) in connection with this application to the Registrar & Transfer Agent of the Scheme:

Computer Age Management Services Pvt. Ltd.,

Unit: Union Mutual Fund (formerly Union KBC Mutual Fund)

Ground Floor No.178/10, Kodambakkam High Road, Opp. Hotel Palmgrove, Nungambakkam, Chennai, Tamil Nadu - 600 034.

Email: enq_uk@camsonline.com | **Website:** www.camsonline.com



Union Asset Management Company Pvt. Ltd.
(formerly Union KBC Asset Management Company Private Limited)

Unit 802, 8th Floor, Tower 'A', Peninsula Business Park,
Ganpatrao Kadam Marg, Lower Parel (West), Mumbai - 400 013.

Toll Free: 1800 200 2268 | **Tel No.:** 022 24833333

Website: www.unionmf.com | **Email:** investorcare@unionmf.com